**Mobility Agreement**

**Staff Mobility For Training[[1]](#endnote-1)**

Planned period of the training activity: from *[day/month/year]* till *[day/month/year]*

Duration (days) – excluding travel days: ………………….

**The Staff Member**

|  |  |  |  |
| --- | --- | --- | --- |
| Last name (s) |  | First name (s) |  |
| Seniority[[2]](#endnote-2) |  | Nationality[[3]](#endnote-3) |  |
| Sex [*M/F*] |  | Academic year |  |
| E-mail |  | | |

**The Sending Institution**

|  |  |  |  |
| --- | --- | --- | --- |
| Name | **ESKISEHIR TECHNICAL**  **UNIVERSITY** | Faculty/  Department |  |
| Erasmus code[[4]](#endnote-4)  (if applicable) | **TR ESKISEH03** |
| Address | Eskisehir Technical University,  İki Eylül Campus,  International Affairs Office,  26555-Eskisehir | Country/ Country code[[5]](#endnote-5) | **TURKEY/TR** |
| Contact person  name and position | Prof. Dr. Saye Nihan ÇABUK,  Erasmus+ Institutional Coordinator | Contact person  e-mail / phone | [sncabuk@eskisehir.edu.tr](mailto:sncabuk@eskisehir.edu.tr)  +90 222 335 05 80 / 1651 |

**The Receiving Institution / Enterprise[[6]](#endnote-6)**

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | Faculty/  Department |  |
| Erasmus code4  (if applicable) |  |
| Address |  | Country/ Country code5 |  |
| Contact person  name and position |  | Contact person  e-mail / phone |  |
| Type of enterprise: |  | Size of enterprise  (if applicable) | <250 employees  >250 employees |

#### For guidelines, please look at the end notes on page 3.

#### **Section to be completed BEFORE THE MOBILITY**

#### **I. PROPOSED MOBILITY PROGRAMME**

Language of training: ………………………………………

|  |
| --- |
| **Overall objectives of the mobility:** |
| **Training activity to develop pedagogical and/or curriculum design skills[[7]](#endnote-7): Yes ☐ No ☐** |
| **Added value of the mobility (in the context of the modernisation and internationalisation strategies of the institutions involved):** |
| **Activities to be carried out:**  **Bu bölümde Eğitim Alma programının gün ve saat bazında belirtilmesi gerekiyor. Gittiğinizde bu programının değişme ihtimali olduğu için ve karşı kurum ile ders programınızı netleştirmediyseniz genel ve tahmini bir ders programı hazırlayabilirniz.**  **Örn:**  **16 April 2018 xxxxxxxxxxxxxxxxx**  **17 April 2018 xxxxxxxxxxxxxxxxx**  **18 April 2018 xxxxxxxxxxxxxxxxx**  **19 April 2018 xxxxxxxxxxxxxxxxx**  **20 Nisan 2018 xxxxxxxxxxxxxxxxx** |
| **Expected outcomes and impact (e.g. on the professional development of the staff member and on both institutions):** |

**II. COMMITMENT OF THE THREE PARTIES**

By signing**[[8]](#endnote-8)** this document, the staff member, the sending institution and the receiving institution/enterprise confirm that they approve the proposed mobility agreement.

The sending higher education institution supports the staff mobility as part of its modernisation and internationalisation strategy and will recognise it as a component in any evaluation or assessment of the staff member.

The staff member will share his/her experience, in particular its impact on his/her professional development and on the sending higher education institution, as a source of inspiration to others.

The staff member and the beneficiary institution commit to the requirements set out in the grant agreement signed between them.

The staff member and the receiving institution/enterprise will communicate to the sending institution any problems or changes regarding the proposed mobility programme or mobility period.

|  |
| --- |
| **The staff member**  Name:  Signature: Date: |

|  |
| --- |
| **The sending institution/enterprise**  Name of the responsible person: Prof.Dr. Saye Nihan ÇABUK  Signature: Date: |

|  |
| --- |
| **The receiving institution**  Name of the responsible person:  Signature: Date: |

1. In case the mobility combines teaching and training activities, **the** **mobility agreement for teaching template** should be used and adjusted to fit both activity types. [↑](#endnote-ref-1)
2. **Seniority:** Junior (approx. < 10 years of experience), Intermediate (approx. > 10 and < 20 years of experience) or Senior (approx. > 20 years of experience). [↑](#endnote-ref-2)
3. **Nationality:** Country to which the person belongs administratively and that issues the ID card and/or passport. [↑](#endnote-ref-3)
4. **Erasmus Code:** A unique identifier that every higher education institution that has been awarded with the Erasmus Charter for Higher Education receives. It is only applicable to higher education institutions located in Programme Countries. [↑](#endnote-ref-4)
5. **Country code**: ISO 3166-2 country codes available at: <https://www.iso.org/obp/ui/#search>. [↑](#endnote-ref-5)
6. Any Programme Country enterprise or, more generally, any public or private organisation active in the labour market or in the fields of education, training and youth. [↑](#endnote-ref-6)
7. Not relevant for mobility between programme and partner countries. [↑](#endnote-ref-7)
8. Circulating papers with original signatures is not compulsory. Scanned copies of signatures or electronic signatures may be accepted, depending on the national legislation of the country of the sending institution (in the case of mobility with Partner Countries: the national legislation of the Programme Country). Certificates of attendance can be provided electronically or through any other means accessible to the staff member and the sending institution. [↑](#endnote-ref-8)